

The Rules:

Our facilities are available – on a first-come-first-served basis – for any non-political, not-for-profit group, including civic associations, cultural organizations, public safety agencies, and other groups. Unfortunately, no “parties” are permitted, including birthday, anniversary, wedding showers, etc., unless reserved and attended by an active firefighter or Board member. **And, if you sign up and do not identify the group and leave a contact name & number, we will not reserve the room for you. Period. No exceptions.**

Public safety agency training will take precedence over any outside group. Should a conflict occur (we’re averaging about 3 – 4 per year), we’ll do our absolute best to contact you ahead of time (that’s why you must include your telephone number) and make other arrangements to suit your needs. Typically this means moving you from your room of choice to an alternate location within the fire station on the same date at the same time.

As always, no alcohol, no tobacco. If we continue to find cigarette butts inside the station (including the restrooms), we’ll permanently uninvite the groups who used our facilities that day. Please don’t call our hand. And, obviously, no “adult” stuff.....we *always* have children and sensitive adults visiting.

Signing up’s your responsibility. We’ll do our best to properly publish your scribbles. It is your responsibility to proof what we publish – either at the station or our web site (we’re human too). Also remember that if you sign up six months in a row and forget the seventh, it’s not up to us to know what you *meant* to do. We’ll do our best to keep 9-12 months worth of calendars available for your use. Also feel free to call the name that’s got the spot you want. Who knows, they may be flexible.

Restrooms. Yes, it’s obvious but we’ve gotta say it. Please think of the folks that’ll be cleaning up after you and remember they’re the same ones who opened their doors to you and expect nothing in return.

You may serve food here. Please clean up after yourself. If you make a mess you can’t fix, okay, but please tell us so we can try to clean it effectively (we have a carpet cleaner & it works best when used promptly). You may rearrange the rooms as needed. Please put them back when you finish. Please treat our furniture & equipment with respect. If you break something, that’s okay....we’re not going to charge you for it. But please tell us so we can get it fixed or replaced for the next group.

Kids. They’re wonderful little creatures. But some folks find them annoying. They also have a tendency to make messes and generally screw things up. Please remember this is a working fire station and control your children at all times. They should never be left unattended in an engine bay. When our pagers go off, we’ll be responding to a real emergency where every second counts. That’s no time to have an unaccounted-for six year-old out exploring on his own.

You may sign up to use:

- The main training room. Good for up to about 40 adults, each sitting at a table, or up to about 60 adults with the tables put up and spare chairs utilized. More if comfort isn’t mandatory.
- The East or West Engine Bays. Good for 100 or more. But remember the humidity. It’s heated but not air conditioned. On a 90° day we’d be glad to set some fans up to blow 90° air on you.

It is very important that you sign our logbook every time you use our facilities. We must continually justify our actions to certain segments of the public. We need to know the taxpayers are getting fair value for the taxes they pay (generally \$32 per household per year plus a modest millage for the non-homestead exempt).

And, if you have a problem with any of these rules, please ask to speak to Chief Hancock. He will listen to your concerns with an open mind.